

Workplace Communication Skills for Technology

A new work-oriented language course offered for **FREE** to internationally trained I.T. professionals

This practical and innovative course will help you:

- To write more accurately and effectively; to speak and communicate with clarity and precision
- To clearly and effectively interact with colleagues, clients, supervisors and stakeholders, and in project teams
- To make effective and appropriate presentations
- To use appropriate communication strategies to manage concerns and conflicts

Learn how to communicate well in the workplace through simulations of common on-the-job experiences.

This course is for you if:

- You have training or experience in **information technology**
- Your English is at an **intermediate level** (Canadian Language Benchmarks 6 to 8)
- You are a newcomer to Canada

Workplace Communication Skills for Technology is offered at:
Seneca College Markham:
Sept 21, 2010 – March 1, 2011, Tue and Thurs from 6-9 pm



For more information or to register, contact Seneca College at:

OSLT2009@hotmail.com or
416.491.5050 ext. 2158

**Space is limited to 15 persons.
You must register by August 30, 2010.
Call today.**

Seneca



OSLT Occupation-specific
Language Training

FLAP Formation linguistique
axée sur les professions

This project is made possible through funding from:

